



Dear Parents, Guardians & Students,

To promote appropriate use of the new cell phone policy while keeping the integrity of the classroom instruction intact, the **T.E.A.C.H. cell phone policy will not allow students to use them cell phones, and computing devices at, during the school day.**

The use of cell phones, computing devices and portable music and entertainment systems at school is subject to the condition set forth below consistent with Chancellor's Regulation A-413:

- Upon entry of the building all cell phones and portable electronic devices are to be turned off and placed inside the school cell phone locker cabinet. The cell phone will be locked up and returned at the end of the student's scheduled school day.

- Cell phones and portable electronic devices are not permitted in the building during the administration of **The New York State Regents Exams.**

- Students who use cell phones, computing devices, and/or portable music and entertainment systems in violation of any provision of the DOE's Discipline Code, the School Based Policy, Chancellor's regulation A-413, and/or the DOE's Internet Acceptable Use and Safety Policy ("IAUSP") will be subject to discipline in accordance with the guidance interventions and disciplinary responses set forth in the Discipline Code. Should a student violate the School Based policy, disciplinary action may result which may include but is not limited to deans' referral and confiscation of the device. Additionally, student abuse of this policy will result in the student losing the privilege to bring any electronic device into the building as determined by administration.

Student Contract

I, _____ (student's name) understand that possession of an electronic device on school property is a privilege and that it may be revoked at any time by school administration for violating the School Based Policy regarding such possession, which I have been provided with and read. Furthermore, I understand that the school and its staff are in no way responsible for any theft or damage of my electronic device while on school grounds.

The school is not obligated to investigate the loss or damage of any electronic device.

Student's signature: _____ Date: _____

Cell Phone or another device make, model: _____

Should you obtain a new device, you must furnish the above information on that device, or this contract will be null and void.

Parent Contract

I, _____ (Parent's name) understand this contract regarding my child's possession of an electronic device on school property. Furthermore, I understand that the school and its employees are in no way responsible for any theft, loss, or damage to any device while on school grounds. The school is not obligated to investigate the theft, loss, or damage of any device. Should my child's device be confiscated for violation of the School Based policy, I understand that it will only be returned when I come to the school to retrieve it.

Parent/Guardian Name (Please print) _____

Parent/Guardian Signature: _____ Date: _____

Thank you for your understanding and cooperation with the initial procedures and expectations of this initiative.

Sincerely,

Dr. Monique Allen Davy
Principal

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